

# The Kingston Academy



## **Uniform Policy**

**February 2019**

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Approved by: Pupil Welfare and Community Committee

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## Uniform Policy

### 1. Introduction

There is no legislation that deals specifically with school uniform or other aspects of appearance such as hair style, and the wearing of jewellery and make-up. However, the Trustees of The Kingston Academy decided that there should be a school uniform and other rules relating to appearance because it:

- Instills pride in the school;
- Supports positive behaviour and discipline;
- Encourages identity with, and support for, school ethos;
- Ensures pupils of all races and backgrounds feel welcome;
- Protects children from social pressures to dress in a particular way; and
- Nurtures cohesion and promotes good relations between different groups of pupils.

In setting a policy on a school dress code the Trust consulted widely and took into consideration issues related to:

- The cost of the uniform;
- Religious requirements;
- Human rights implications;
- Equal opportunities; and
- Sex discrimination.

The Trust also considered competing opinions on the uniform in relation to the issues above.

### 2. Objectives and Targets of the Uniform Policy

The objectives of the policy are to create, by enforcing a school dress code, the wearing of a school uniform that will develop an atmosphere of pride in the School and encourage amongst the pupils an identity with, and support for its ethos of good behaviour and discipline. The uniform will remove the pressures from pupils to dress in school in any way other than that stated by the school dress code.

### 3. Uniform Action Plan

- Pupils are expected to wear the uniform, **as prescribed in the table in Appendix 1**, neatly and to keep up a good standard of personal appearance, as appropriate for school.
- Pupils may wear a single plain stud in each ear and a watch, but no other jewellery is permitted except for valid religious or cultural reasons.
- Make-up and nail varnish are not permitted.
- Coats and other outdoor clothing such as hats, gloves and scarves may be worn in cold weather, but are not to be worn inside school buildings. Scarves or other neck coverings, including snoods, should not be worn pulled up over the face at any time.
- Sturdy, smart black shoes must be worn by all pupils and trainers, velcro fastening shoes and ballet pumps are not permitted.
- If pupils arrive at school without appropriate uniform, this may result in a reprimand being issued (i.e. warning or Level 1 consequence for repeated uniform infringements). Where legitimate reasons are given for pupils wearing incorrect uniform (i.e. damaged clothing or a medical issue) this should be supported by way of a signed note by the parent/carers for the attention of the pupil's form tutor.

- **Hair** should be clean and tidy. Long hair should be tied back from the face and hair bands, clips or other hair accessories should be strictly functional and conservative in style and size (for example NO 'JoJo Bows'). Extreme hairstyles including the following are **not** permitted:
  - Close shaved heads or areas of the head (a grade two is the minimum acceptable hair length anywhere on the head and should be blended with any areas of longer hair, no areas of scalp should be visible anywhere on the head);
  - Patterns, lines or tracks shaved or cut into the hair or eyebrows (including to emphasis hair partings);
  - Excessive use of hair product.
- Where there are cultural or religious reasons for wearing particular items such as turbans this will be permitted. Parents or carers are very welcome to discuss this with a senior member of staff and contact should be made via the school office. However, any item of ceremonial jewellery that constitutes an offensive weapon will not be permitted.
- Items marked blue in the table in Appendix 1 are TKA branded items (except the TKA skirt, which is a particular style item) and these items are all only available from the school uniform provider – School Zone on the Third Floor of The Bentall Centre. The school recognises that other retailers will also provide those items of school uniform which are not marked blue in the table, and these may be purchased from any retailer, inside the guidelines given.
- All clothing, including coats and footwear, must be clearly and neatly marked with the owner's name, preferably in the collar of a top and waistband of trousers/skirts. Tracing lost property is easier when it contains a proper name, however the school cannot be held responsible for any loss. Any unclaimed lost property is donated to a local charity shop on a termly basis.
- All pupils are expected to wear the correct uniform in school, and on the journeys to and from school. Where pupils break these rules, by not wearing the correct uniform, or by modifying their uniform, or adding to it, then they will be expected to remedy the situation at the earliest opportunity. Pupils travelling to school by bike may wear suitable high-visibility clothing for their journey only.

#### **4. PE Lessons, Extra-Curricular Activities, the Extended Day and Going Beyond**

Pupils participating in extracurricular activities and Going Beyond should do so in full and correct school uniform, as the activity dictates, or in PE kit unless directed otherwise. Additional items of sports specific clothing/equipment should be worn such as: football boots and shin-pads for football, gum shields for rugby and face masks for fencing. Instructors will provide specific details of the clothing required for adventurous or water based activities, and to meet health and safety requirements and these should be strictly adhered to.

Pupils with a morning PE lesson (during Period 1 and Period 2) should travel to school in full PE kit in preparation for their lesson. This allows staff to maximise curriculum teaching time and avoids unnecessary changing at the start of the lesson. Pupils must change back into full school uniform immediately after their morning lesson to ensure they are suitably dressed for the remainder of their lessons.

Pupils with a PE lesson during Period 3 or 4 must wear full school uniform to school and then change immediately before their activity during break time and then change back into their uniform immediately after the lesson.

Pupils with a Period 5 or 6 lesson or a sporting fixture after school, must wear full school uniform to school and then change at lunchtime. Pupils attending any after school activity, other than a sporting fixture, should not get changed until after school.

After a Period 5/6 PE lesson, Going Beyond, an extra-curricular activity or fixture, pupils should either travel home in full PE kit wearing their blazer or in full school uniform. There is no hybrid option of PE kit and elements of the uniform that is allowed to be worn, bar the blazer. Additionally, pupils wearing their own clothes for adventurous

activity, must either travel home in these clothes or change back into their school uniform. No hybrid of own clothes and uniform (including the blazer) is permitted.

On evenings/afternoons where parents/carers' evenings are being held in school, pupils may either attend in full school uniform or in their own clothes, but no hybrids of the two.

## 5. Clothing Grants

Where parents have difficulty in financing purchases a Uniform Grant can be applied for through the Local Authority by downloading and completing the form at:  
[https://www.kingston.gov.uk/downloads/file/438/application\\_for\\_exceptional\\_assistance\\_school\\_uniform\\_costs](https://www.kingston.gov.uk/downloads/file/438/application_for_exceptional_assistance_school_uniform_costs).

Families may also approach the school for assistance with the cost of uniform: families in receipt of benefits and those whose children are eligible for the pupil premium may qualify for this scheme and other cases will be determined according to the personal circumstances of the family. Parents/carers wishing to apply for assistance should contact the school office for guidance.

## 6. Complaints About School Uniform

Parents should raise any complaints about school uniform/dress codes using the school's complaints procedures (a copy is available on the [policy page](#) of the website).

## 7. Monitoring and Evaluation

The Head teacher will monitor the efficacy of this policy on a regular basis, taking into account any comments from pupils and parents about the uniform or the cost of supplying it. The cost of the uniform will be reviewed regularly by the Trust to demonstrate to parents how best value has been achieved.

## 8. Reviewing The Kingston Academy Uniform Policy

This policy will be reviewed annually by the Head teacher and the Trust's Pupil Welfare and Community Committee.

Next review due February 2020.

Date: 4 March 2019

Signed: [original signed hard copy held by Clerk]

Jenni Woods, Chair Pupil Welfare and Community

Sophie Cavanagh, Head teacher

Appendix 1

## The Kingston Academy School Uniform and Sports Kit

Boys				Girls
<b>School Uniform</b>				
TKA navy school blazer - badged pocket				TKA navy school blazer - badged pocket
TKA navy badged v-neck jumper				TKA navy badged v-neck jumper
White shirt - smart button to the neck				White rever blouse or White shirt - smart button to the neck
TKA school tie				
				TKA school tie - if worn must be worn with white shirt which buttons at the neck
				TKA Charcoal school skirt - length to be at the knee or Charcoal grey trousers or Charcoal grey shorts - summer term only - length to be at the knee
Charcoal grey trousers or Charcoal grey shorts - summer term only				
Plain black or dark grey socks				White or Black socks – long or short or Black opaque tights
Sturdy smart black shoes - lace-up or slip-on - <u>no</u> trainers or velcro shoes				Sturdy smart black shoes - lace-up or slip-on - <u>no</u> trainers or ballet pumps
Navy or black coat or smart jacket - no logos				Navy or black coat or smart jacket - no logos
<b>Sports Kit</b>				
TKA polo shirt - navy with green panel and sky blue piping and school badge				TKA polo shirt - navy with green panel and sky blue piping and school badge
TKA sports shorts - navy with school badge on leg				TKA skort - navy with school badge on hem - length to be at the knee
TKA football socks - navy with TKA down the back				TKA football socks - navy with TKA down the back
Plain navy base layer				Plain navy base layer
TKA navy tracksuit top				TKA navy tracksuit top
Track pants - any plain navy track pant				Track pants - any plain navy track pant
TKA Hoody -navy with school badge				TKA Hoody -navy with school badge
TKA Rugby Shirt -navy with green panel and sky blue piping and school badge				TKA Rugby Shirt -navy with green panel and sky blue piping and school badge
Trainers - non-marking sole				Trainers - non-marking sole
School bag and Sports bag - black or navy, no leather, without logos				School bag and Sports bag - black or navy, no leather, without logos

Key:

	Compulsory item of School Uniform or Sports Kit
	Optional item of School Uniform or Sports Kit
	Item of School Uniform or Sports Kit only available at School Zone

