

The Kingston Academy: Provider Access Policy Statement

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

Pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Ms Lauren Pavitt, Careers Coordinator:

Telephone: 0208 465 6200;

Email: lpavitt@thekingstonacademy.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents (please note that the school currently comprises Years 7-9 and that the careers programme in respect of Years 10-13 is subject to further development):

	Autumn Term	Spring Term	Summer Term
Year 8	Introduction to Higher Education talk	PSHE - Overcoming challenges and thinking positively	Blue Plaque Challenge - research and present on individual who will gain a TKA Blue Plaque Personal statements & Learner Profiles
Year 9	PSHE - Work related learning	KS4 options event PSHE - Enterprise Mock Trial Competition	Networking event with professionals across a variety of industries. PSHE - Problem solving

Year 10	Mock interviews from outside business providers	National Apprenticeship Show	PSHE - Money management and personal finance.
Year 11	Assembly on opportunities at 16	Post 16 evening Post 16 taster sessions	
Year 12	Higher Education Fair Post 18 assembly – apprenticeships	Small group sessions: future education, training and employment options	Small group sessions: future education, training and employment options
Year 13	Guidance and preparation for: - UCAS - Apprenticeships - Jobs		

Please speak to our named Careers Coordinator to identify the most suitable opportunity for you.

The school policy on the Prevention of Radicalisation and Extremism (copy available on the [Policy Page](#) of the website) sets out the school's approach to allowing providers into school as visitors to talk to our pupils.

Premises and facilities

The school will make the main hall, classrooms or a meeting room available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment (where reasonably possible) to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Coordinator or a member of the Operations Team.

Providers are welcome to email their prospectus or other relevant course literature to the Careers Coordinator who will share it with pupils via Google Classroom. Alternatively, hard copies can be left in the Learning Resource Centre, which is available to all pupils at lunch and break times.

Approval and review

This policy will be reviewed annually (or earlier as the careers programme develops) by the Careers Coordinator, a member of the Senior Leadership Team and by Kingston Educational Trust.

Next review: December 2018

Approved by Kingston Educational Trust: 24 December 2017